SKY HARBOR COMPOSITE SQUADRON	Phase I: Learning "Hap" Arnold Achievement **2**	
CADET PROMOTION AUTHORIZATION	C/A1C CADET AIRMAN FIRST CLASS	

Cadet Name (Last, First)	CAPID	Date of Last Promotion : (56 days between promotions)	

Step 1: Complete the Following Promotion Requirements

Promotion Requirements

- **Online Leadership Test.** Complete Learn to Lead Chapter 2 Online Leadership Test with 80% or higher.

- **Online Aerospace Test.** Complete one Aerospace Dimensions module Online Aerospace Test with 80% or higher.

- **Drill & Ceremonies Practical Test.** Pass Achievement 2 Drill & Ceremonies Practical Test (CAPT 78-2) with 73% (11/15) or higher. Link to Score Sheet.

- **Cadet Physical Fitness Test (CPFT)**. Pass fitness test according to the CAPP 52-18 Fitness Test Requirements. Cadets must pass either the mile run or shuttle run, and two of the other events. *If you are injured or medically unable to participate in the CPFT, this requirement will be waived.*

- **Character Development.** Participate in one Character Development Forum. See capmembers.com/character.

- **Participate Actively** in CAP meetings and/or activities.

- **Cadet Oath**. Be able to recite the Cadet Oath from Memory.

Step 2: Request a Promotion Board.

Once you have finished the above requirements, request a promotion board
Before your board, you will need to ensure the following:

- **Form 50.** Ask a member of your flight staff to complete a CAPF 50-1 Leadership Feedback Form.
- **This Form.** You will be required to bring this form to your board
- **Gen "Hap" Arnold.** Be prepared to explain what you know about the achievement's namesake. You can find information about them here: capmembers.com/ranks

To be completed by Senior Staff only:

Promotion Board Completed Satisfactorily

The Cadet has been evaluated with a discussion based on a CAPF 50-1 and was not retained in grade due to information that he or she had previously been tested on.
If the Cadet is to be retained in grade, he or she has been given a date within 6 weeks to re-take their promotion board.

Grade and Name of Promotion Board Chair:	Signature:	Date:

Promotion Approved

I have verified completion of the promotion requirements listed above and have approved the Cadet for promotion to the grade listed above.

Grade, Name, Position (CC, CDC or Designee):	Signature:	Date: